

APPROVED

CACHE COUNTY COUNCIL

November 8, 2022 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair Barbara Tidwell, Vice Chair Paul Borup, Councilmember Nolan Gunnell, Councilmember Gina Worthen, Councilmember Karl Ward

MEMEBERS EXCUSED: Councilmember David Erickson, Councilmember Gordon Zilles

STAFF PRESENT: Deputy County Executive Dirk Anderson, Interim County Attorney Dane Murray, Finance Director Cameron Jenson, HR Director Amy Adams, Bartt Nelson

OTHER ATTENDANCE:

Workshop

1. CALL TO ORDER – Chair Barbara Tidwell
2. BUDGET PRESENTATIONS – Recorder Devron Anderson [0:22](#).
3. ADJOURN

Council Meeting

1. **Call to Order 5:00p.m.** – Chair Barbara Tidwell
2. **Opening Remarks and Pledge of Allegiance** – Councilmember Nolan Gunnell [0:27](#)
3. **Review and Approval of Agenda APPROVED [2:59](#)**

Action: Motion made by Councilmember Gina Worthen to amend the agenda by striking item 6b; seconded by Councilmember Nolan Gunnell

Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

Action: Motion made by Councilmember Gina Worthen to approve the agenda as amended; seconded by Councilmember Paul Borup

Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles
4. **Review and Approval of Minutes APPROVED [4:10](#)**

Action: Motion made by Councilmember Paul Borup to approve the minutes as amended; seconded by Councilmember Karl Ward

Motion passes.

Aye: 4 Barbara Tidwell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

Abstain: 1 Nolan Gunnell
5. **Report of the County Executive [7:11](#)**
6. **Items of Special Interest [7:25](#)**
 - a. Western Arterial Update and Prioritization Request – Cache Metropolitan Planning Organization (CMPO) [7:44](#)
 - b. Consolidation of Public Defender Office Update – Mike McGinnis
7. **Department or Committee Reports [23:01](#)**
 - a. Fairgrounds / Event Center – Bart Esplin

8. Board of Equalization Matters

9. Public Hearings [58:14](#)

a. Public Hearing – *Resolution 2022-30* [58:20](#)

A resolution adopting the 2023 Cache County Budget

Action: Motion made by Councilmember Karl Ward to close the public hearing; seconded by Councilmember Gina Worthen [58:42](#)

Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

10. Pending Action [59:27](#)

a. *Resolution 2022-27* [59:31](#) **ATTACHMENT 1**

Amending the 2022 Cache County Budget

Discussion: Councilmember discussion.

Action: Motion made by Councilmember Gina Worthen to amend the 2022 County Budget, adding \$10,000 from ARPA into Victims Services; seconded by Councilmember Nolan Gunnell [59:37](#)

Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

Action: Motion made by Councilmember Paul Borup to adjust the location of money for election drop boxes (item 24) and postage (item 25) within the budget; seconded by Councilmember Gina Worthen [1:01:50](#)

Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

Action: Motion made by Councilmember Gina Worthen to approve Resolution 2022-27 as amended; seconded by Councilmember Nolan Gunnell [1:05:16](#)

Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

Action: Motion made by Councilmember Gina Worthen to include the part of the resolution titled “Budget Amendment Account Details” with the resolution and in the minutes; seconded by Councilmember Paul Borup [1:05:47](#)

Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

b. *Resolution 2022-28* [1:06:18](#)

A Resolution Establishing County Policy on Supporting Local Non-profit Organizations

Discussion: Councilmember discussion. Interim Attorney Dane Murray spoke to the resolution [1:06:51](#).

11. Initial Proposals for Consideration of Action [1:09:49](#)

a. Ordinance 2022-32 [1:09:58](#)

An Ordinance Amending the Organic Act for the Government of Cache County and Cache County Code to Clarify the Council’s Consent Authority to Appoint, Suspend, and Remove Directors of County Departments

Discussion: Councilmember Gina Worthen spoke to the ordinance [1:10:21](#). Interim Attorney Dane Murray spoke the resolution [1:14:47](#). Councilmember discussion. Deputy County Executive Dirk Anderson spoke [1:17:05](#).

b. Resolution 2022-30 [1:17:23](#)

A resolution Adopting the 2023 Cache County Budget

Discussion: Councilmember discussion. Economic Development Director Shawn Milne spoke [1:30:27](#). HR Director Amy Adams spoke [1:45:36](#). Dane Murray spoke [1:47:30](#). Councilmember discussion.

Action: Motion made by Councilmember Paul Borup to amend the section of the budget regarding the Economic Development Department; seconded by Councilmember Gina Worthen (introduced [1:18:37](#); restated and voted at [1:34:14](#))

Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

c. Resolution 2022-31 [1:52:35](#) **ATTACHMENT 2**

A Resolution Amending the Cache County Corporation Personnel Policy and Procedures Manual regarding Automatic Enrollment into the Utah Retirement System 401(k) Plan

Discussion: HR Director Amy Adams spoke to the resolution [1:52:55](#).

Action: Motion made by Councilmember Gina Worthen to waive the rules and approve Resolution 2022-31; seconded by Councilmember Paul Borup [1:56:29](#)

Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

d. Property Tax Hardship Requests [48:17](#)

Discussion: Tax Administrator Diane Schaeffer spoke [48:36](#).

Action: Motion made by Councilmember Gina Worthen to approve the four recommended property tax hardship requests (0010, 0002, 0015, and 0060); seconded by Councilmember Karl Ward [50:46](#)

Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

Action: Motion made by Councilmember Gina Worthen to deny the requests 0023 and 0009 as recommended; seconded by Councilmember Nolan Gunnell [51:51](#)

Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

e. Approval of the 2023 Cache County Council Meeting Schedule and County Offices Holiday Schedule [52:36](#)

Action: Motion made by Councilmember Karl Ward to approve the 2023 Cache Council Meeting and County Offices Holiday Schedules; seconded by Councilmember Gina Worthen [53:28](#)

Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

12. Other Business [54:04](#)

a. UAC Annual Conference

November 15-17, 2022 in St. George

b. Extension Office Chili Cook-off

Tuesday, November 22, 2022 – Council Chambers

c. Employee Christmas Dinner

Thursday, December 1, 2022 – Cache County Event Center

13. Councilmember Reports [1:57:13](#)

David Erickson – Excused.

Gordon Zilles – Excused.

Karl Ward – No report.

Barbara Tidwell –

Paul Borup – Spoke to compliment various county officials and employees.

Nolan Gunnell – No report.

Gina Worthen – Spoke to compliment county employees. Asked about the agenda preparation policy.

14. EXECUTIVE SESSION - Utah Code 52-4-205(1)(a) – Discussion of the character, professional competence, or physical or mental health of an individual [1:59:12](#)

Utah Code 52-4-205(1)(c) – Discussion of pending or reasonably imminent litigation

Action: Motion made by Councilmember Nolan Gunnell to move into Executive Session; seconded by Councilmember Karl Ward
Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

Nay: 0

Absent: 2 David Erickson, Gordon Zilles

Action: Motion made by Councilmember Nolan Gunnell to move out of Executive Session; seconded by Councilmember David Erickson

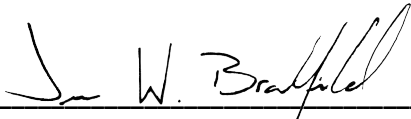
Motion passes.

Aye: 5 Barbara Tidwell, Nolan Gunnell, Paul Borup, Gina Worthen, Karl Ward

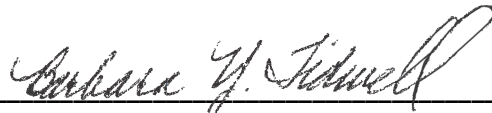
Nay: 0

Absent: 2 David Erickson, Gordon Zilles

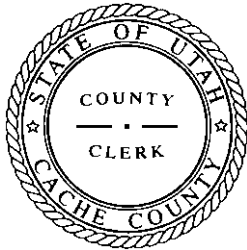
Adjourn: 7:30 PM



ATTEST: Jess W. Bradfield
County Clerk/Auditor



APPROVAL: Barbara Tidwell
Chair



**CACHE COUNTY COUNCIL MEETING
NOVEMBER 8, 2022**

ATTACHMENT 1

RESOLUTION NO. 2022-27

A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN COUNTY DEPARTMENTS.

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-12 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2022 are reasonable and necessary; that said budget has been reviewed by the County Executive with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that the County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made.

NOW THEREFORE, it is hereby resolved that:

Section 1.

The following adjustments are made to the 2022 budget for Cache County:

See attached

Section 2.

Other than as specifically set forth above, all other matters set forth in the 2022 budget shall remain in full force and effect.

Section 3.

This resolution shall take effect immediately upon adoption and the County Executive and other county officials are authorized and directed to act accordingly.

This resolution was duly adopted by the Cache County Council on November 8, 2022.

ATTESTED TO:

CACHE COUNTY COUNCIL

Jess Bradfield, Cache County Clerk-Auditor

Barbara Tidwell, Council Chair



Budget Amendment Account Detail

Hearing Date: 10.25.2022; Vote Date: 11.08.2022

Account	Title	Amount	Source or Department	Fund
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GENERAL **Cameron Jensen**

1. COLA adjustment of 8.0% made effective July 3, 2022. Includes adjustments for salaries, wages, and payroll taxes and related benefits.				
100-4112-110	FULL TIME EMPLOYEES	800	Council	General
100-4112-130	EMPLOYEE BENEFITS	200	Council	General
100-4126-110	FULL TIME EMPLOYEES	-9,000	Public Defender	General
100-4126-130	PAYROLL TAXES AND BENEFITS	-7,500	Public Defender	General
100-4131-110	FULL TIME EMPLOYEES	-18,500	Executive	General
100-4131-130	EMPLOYEE BENEFITS	7,500	Executive	General
100-4132-110	FULL TIME EMPLOYEES	22,600	Finance	General
100-4132-115	OVERTIME	1,000	Finance	General
100-4132-130	PAYROLL TAXES AND BENEFITS	300	Finance	General
100-4134-110	FULL TIME EMPLOYEES	2,600	Human Resources	General
100-4135-110	FULL TIME EMPLOYEES	18,500	GIS	General
100-4135-130	EMPLOYEE BENEFITS	2,000	GIS	General
100-4136-110	FULL TIME EMPLOYEES	16,900	IT	General
100-4136-115	OVERTIME	-1,000	IT	General
100-4136-130	EMPLOYEE BENEFITS	-1,000	IT	General
100-4148-110	FULL TIME EMPLOYEES	-19,200	Victim Advocate	General
100-4148-120	PART TIME EMPLOYEES	-12,300	Victim Advocate	General
100-4148-125	SEASONAL EMPLOYEES	-4,600	Victim Advocate	General
100-4148-130	EMPLOYEE BENEFITS	-25,900	Victim Advocate	General
100-4160-110	FULL TIME EMPLOYEES	11,500	Buildings and Grounds	General
100-4160-120	PART TIME EMPLOYEES	-11,500	Buildings and Grounds	General
100-4160-125	SEASONAL EMPLOYEES	-6,400	Buildings and Grounds	General
100-4160-130	EMPLOYEE BENEFITS	-15,500	Buildings and Grounds	General
100-4193-110	FULL TIME EMPLOYEES	4,000	Economic Development	General
100-4215-110	FULL TIME EMPLOYEES	-97,500	Sheriff: Administration	General
100-4215-120	PART TIME EMPLOYEES	-9,000	Sheriff: Administration	General
100-4215-130	EMPLOYEE BENEFITS	-51,200	Sheriff: Administration	General
100-4210-110	FULL TIME EMPLOYEES	92,200	Sheriff: Criminal	General
100-4210-120	PART TIME EMPLOYEES	-6,600	Sheriff: Criminal	General
100-4210-130	EMPLOYEE BENEFITS	75,800	Sheriff: Criminal	General
100-4210-142	OTHER PAY	-4,300	Sheriff: Criminal	General
100-4211-110	FULL TIME EMPLOYEES	70,800	Sheriff: Support Services	General
100-4211-120	PART TIME EMPLOYEES	-21,100	Sheriff: Support Services	General
100-4211-130	EMPLOYEE BENEFITS	-8,700	Sheriff: Support Services	General
100-4211-142	OTHER PAY	-3,000	Sheriff: Support Services	General
100-4230-110	FULL TIME EMPLOYEES	74,900	Sheriff: Corrections	General



Budget Amendment Account Detail

Hearing Date: 10.25.2022; Vote Date: 11.08.2022

Account	Title	Amount	Source or Department	Fund
100-4230-120	PART TIME EMPLOYEES	-10,300	Sheriff: Corrections	General
100-4230-130	EMPLOYEE BENEFITS	-64,600	Sheriff: Corrections	General
100-4230-142	OTHER PAY	100	Sheriff: Corrections	General
100-4253-110	FULL TIME EMPLOYEES	5,400	Animal Control	General
100-4253-130	EMPLOYEE BENEFITS	-5,400	Animal Control	General
100-4255-110	FULL TIME EMPLOYEES	2,700	Emergency Management	General
100-4260-115	OVERTIME	-4,200	Ambulance	General
100-4260-120	PART TIME EMPLOYEES	12,900	Ambulance	General
100-4260-130	PAYROLL TAXES AND BENEFITS	-28,000	Ambulance	General
100-4260-142	PAGER PAY	-2,900	Ambulance	General
100-4265-110	FULL TIME EMPLOYEES	52,400	Fire	General
100-4265-115	OVERTIME	-5,200	Fire	General
100-4265-130	PAYROLL TAXES AND BENEFITS	19,800	Fire	General
100-4265-142	PAGER PAY	-5,600	Fire	General
100-4511-120	PART TIME EMPLOYEES	-22,200	Fairgrounds	General
100-4511-125	SEASONAL EMPLOYEES	-2,000	Fairgrounds	General
100-4511-130	EMPLOYEE BENEFITS	-22,900	Fairgrounds	General
100-4581-120	PART TIME EMPLOYEES	4,100	Library Services	General
100-4581-130	EMPLOYEE BENEFITS	300	Library Services	General
100-4810-240	TRANSFER OUT - COUNCIL ON AGE	7,800	Transfers to Other Funds	General
150-4136-110	FULL TIME EMPLOYEES	9,500	IT	Tax Administration
150-4136-130	EMPLOYEE BENEFITS	-2,000	IT	Tax Administration
150-4143-110	FULL TIME EMPLOYEES	4,200	Treasurer	Tax Administration
150-4143-125	SEASONAL EMPLOYEES	-1,700	Treasurer	Tax Administration
150-4143-130	EMPLOYEE BENEFITS	-2,500	Treasurer	Tax Administration
150-4146-110	FULL TIME EMPLOYEES	-7,500	Assessor	Tax Administration
200-4410-110	FULL TIME EMPLOYEES	18,200	Public Works Admin	Municipal Services
200-4410-130	EMPLOYEE BENEFITS	-9,900	Public Works Admin	Municipal Services
200-4415-110	FULL TIME EMPLOYEES	71,700	Roads	Municipal Services
200-4415-115	OVERTIME	-4,000	Roads	Municipal Services
200-4415-120	PART TIME EMPLOYEES	-2,500	Roads	Municipal Services
200-4415-125	SEASONAL EMPLOYEES	-21,500	Roads	Municipal Services
200-4415-130	EMPLOYEE BENEFITS	-5,500	Roads	Municipal Services
200-4450-110	FULL TIME EMPLOYEES	-2,000	Vegetation Management	Municipal Services
200-4450-115	OVERTIME	-4,000	Vegetation Management	Municipal Services
200-4450-125	SEASONAL EMPLOYEES	-24,000	Vegetation Management	Municipal Services
200-4450-130	EMPLOYEE BENEFITS	1,400	Vegetation Management	Municipal Services
200-4475-110	FULL TIME EMPLOYEES	-17,900	Engineering	Municipal Services
230-4780-110	FULL TIME EMPLOYEES	3,400	Cache Valley Visitor's Bureau	Visitor's Bureau
230-4780-125	SEASONAL EMPLOYEES	-3,400	Cache Valley Visitor's Bureau	Visitor's Bureau
240-38-10100	TRANSFER IN - GENERAL FUND	-7,800	Transfers from Other Funds	Council on Aging



Budget Amendment Account Detail

Hearing Date: 10.25.2022; Vote Date: 11.08.2022

Account	Title	Amount	Source or Department	Fund
240-4970-110	FULL TIME EMPLOYEES	8,000	Nutrition	Council on Aging
240-4970-130	EMPLOYEE BENEFITS	3,000	Nutrition	Council on Aging
240-4971-110	FULL TIME EMPLOYEES	-1,200	Senior Center	Council on Aging
240-4971-130	EMPLOYEE BENEFITS	-9,300	Senior Center	Council on Aging
240-4974-110	FULL TIME EMPLOYEES	4,100	Access	Council on Aging
240-4974-130	EMPLOYEE BENEFITS	3,200	Access	Council on Aging

2. Cost of living adjustment (8.0%) for County Council members, with retro pay effective 07/03/2022.

Action: Voted to strike from the amendment on 10.25.2022.

100-4112-110	FULL TIME EMPLOYEES		Council	General
100-4112-130	EMPLOYEE BENEFITS		Council	General
100-4800-190	COMPENSATION RESERVE		Compensation Reserve	General

3. Cost of living adjustment (8.0%) for Elected Officials, with retro pay effective 07/03/2022.

Action: Voted to approve independent of other items on 10.25.2022.

100-4131-110	FULL TIME EMPLOYEES	4,900	Executive	General
100-4131-130	EMPLOYEE BENEFITS	1,300	Executive	General
100-4141-110	FULL TIME EMPLOYEES	1,300	Auditor	General
100-4141-130	EMPLOYEE BENEFITS	300	Auditor	General
100-4142-110	FULL TIME EMPLOYEES	1,400	Clerk	General
100-4142-130	EMPLOYEE BENEFITS	400	Clerk	General
100-4144-110	FULL TIME EMPLOYEES	3,800	Recorder	General
100-4144-130	EMPLOYEE BENEFITS	1,100	Recorder	General
100-4145-110	FULL TIME EMPLOYEES	6,000	Attorney	General
100-4145-130	EMPLOYEE BENEFITS	1,700	Attorney	General
100-4170-110	FULL TIME EMPLOYEES	1,300	Elections	General
100-4170-130	EMPLOYEE BENEFITS	300	Elections	General
100-4215-110	FULL TIME EMPLOYEES	4,500	Sheriff: Administration	General
100-4215-130	EMPLOYEE BENEFITS	2,100	Sheriff: Administration	General
100-4800-190	COMPENSATION RESERVE	-30,400	Compensation Reserve	General
150-4143-110	FULL TIME EMPLOYEES	3,800	Treasurer	Tax Administration
150-4143-130	EMPLOYEE BENEFITS	1,000	Treasurer	Tax Administration
150-4146-110	FULL TIME EMPLOYEES	2,000	Assessor	Tax Administration
150-4146-130	EMPLOYEE BENEFITS	600	Assessor	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-7,400	Use of Fund Balance	Tax Administration

4. ARPA: Space needs analysis for County employees.

Action: Voted to strike from the amendment on 10.25.2022.

100-4160-310	PROFESSIONAL AND TECHNICAL		Buildings and Grounds	General
100-4800-990	CONTRIBUTION - FUND BALANCE		Addition to Fund Balance	General



Budget Amendment Account Detail

Hearing Date: 10.25.2022; Vote Date: 11.08.2022

Account	Title	Amount	Source or Department	Fund
5. Additional funds needed for an increase in public notices in 2022.				
100-4191-200	MATERIAL SUPPLIES & SERVICES	1,000	Miscellaneous and General	General
100-38-90000	APPROPRIATED FUND BALANCE	-1,000	Use of Fund Balance	General
6. Move the \$5M ARPA awards for the County storm water projects to the correct transfer out account.				
100-4810-400	TRANSFER OUT - CAPITAL PROJECT	5,000,000	Transfers to Other Funds	General
100-4810-200	TRANSFER OUT - MUNICIPAL SERV	-5,000,000	Transfers to Other Funds	General
7. Settlement not anticipated in the original budget				
100-4960-800	SETTLEMENTS	4,000	Miscellaneous and General	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	General
8. Funding needed for Worker's Compensation Audit of 2021 payments				
100-4960-600	MISCELLANEOUS EXPENSE	22,000	Miscellaneous and General	General
100-38-90000	APPROPRIATED FUND BALANCE	-22,000	Use of Fund Balance	General
9. Adjust Multi County tax collection estimate paid to the State to match the three associated revenue accounts that fund it				
150-4800-910	CONTRIB TO STWDE CAMA FEE	92,500	Contributions to Other Units	Tax Administration
150-31-62000	MULTI-COUNTY A&C - REDEMPTION	-1,500	Property Taxes	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-91,000	Use of Fund Balance	Tax Administration
10. Increased funding requested by the Bear River Health Department. Amounts were part of the original funding plan of the BRHD, but were not included in the original budget of the County.				
210-4310-480	BEAR RIVER HEALTH DEPARTMENT	49,800	Bear River Health Departmer	Health
210-4310-485	JRI MATCH	1,200	Bear River Health Departmer	Health
210-4310-620	MISC SERVICES	50,000	Air Pollution Control	Health
210-38-90000	APPROPRIATED FUND BALANCE	-51,000	Use of Fund Balance	Health
210-38-91000	APPROP FUND BALANCE - APC FEES	-50,000	Use of Fund Balance	Health
11. CDRA Administration fee of 4% of 2021 expense				
220-4810-100	TRANSFER OUT - GENERAL FUND	9,100	Transfers to Other Funds	CDRA
220-38-90000	APPROPRIATED FUND BALANCE	-9,100	Use of Fund Balance	CDRA
100-38-10220	TRANSFER IN - CDRA FUND	-9,100	Transfers from Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	9,100	Use of Fund Balance	General
12. Additional Mental Health grant revenue and expense received in the current year.				
250-33-41000	SOCIAL SERVICES REIMB.	-1,000,000	Intergovernmental	Mental Health
250-4310-620	MISC SERVICES-BRMH SERVICES	1,000,000	Mental Health Services	Mental Health



Budget Amendment Account Detail

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Account	Title	Amount	Source or Department	Fund
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13. Update admin fee to reflect actual 2021 revenue

265-4810-100	TRANSFER OUT - GENERAL FUND	5,000	Transfers to Other Funds	RAPZ Tax
265-4800-990	CONTRIB TO FUND BALANCE	-5,000	Addition to Fund Balance	RAPZ Tax
100-38-10265	TRANSFER IN - RAPZ TAX	-5,000	Transfers from Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	5,000	Use of Fund Balance	General

14. Cell phone cost to receive donations through Venmo.

795-38-71000	MISCELLANEOUS	-400	Public Contributions	CCCF
795-4960-600	MISCELLANEOUS EXPENSE	400	Miscellaneous Expense	CCCF

PUBLIC DEFENDER **Mike McGinnis**

15. Council approved increase in Public Defender Contracts in May, now requesting the budget amendment to include funds to support the increase. \$2000 x 5 contracts = \$10,000 increase per month. Increases were in effect beginning in May, so \$10,000 x 8 = \$80,000. Requesting to use revenues from new Title IV-E Parental Defense Contract with the State to help fund this request.

100-4126-310	PROFESSIONAL AND TECHNICAL	80,000	Public Defender	General
100-38-90000	APPROPRIATED FUND BALANCE	-65,200	Use of Fund Balance	General
100-33-44250	STATE GRANT - INDIGENT DEF COM	-14,800	Intergovernmental	General

16. Indigent Defense Commission grant for fiscal year 2023 for a Conflict/Serious Felony Attorney. Award total is \$50,000, with half to be spent in 2022 and half to be spent in 2023.

100-33-44250	STATE GRANT - INDIGENT DEF COM	-25,000	Intergovernmental	General
100-4126-310	PROFESSIONAL AND TECHNICAL	25,000	Public Defender	General

17. Separate Public Defender fees from other Attorney fees.

100-35-10000	MISC COURT FINES	2,300	Fines and Forfeitures	General
100-35-15000	COURT FINES: PUBLIC DEFENDER F	-2,300	Fines and Forfeitures	General

EXECUTIVE **David Zook**

18. Increases for employees who successfully complete their new-hire orientation period. The period is 6 months for public employees and 12 months for public safety employees. The increase can be up to 3.0%.

100-4131-110	FULL TIME EMPLOYEES	1,400	Executive	General
100-4131-130	EMPLOYEE BENEFITS	400	Executive	General
100-4800-990	CONTRIBUTION - FUND BALANCE	-1,800	Addition to Fund Balance	General



Budget Amendment Account Detail

Hearing Date: 10.25.2022; Vote Date: 11.08.2022

Account	Title	Amount	Source or Department	Fund
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FINANCE **Cameron Jensen**

19. ARPA: Acquisition and implementation of grant management software. Assists with finding and applying for new grants, managing compliance and coordination with new and existing grants, and replaces Access database for RAPZ and Restaurant Tax awards. Can also be used for other County awards like CCCOG awards and can be paid for 100% by grant revenues.

100-4132-311	SOFTWARE PACKAGES	17,400	Finance	General
100-4132-311	SOFTWARE PACKAGES	51,300	Finance	General
100-4800-990	CONTRIBUTION - FUND BALANCE	-68,700	Addition to Fund Balance	General

HUMAN RESOURCES **Amy Adams**

20. TAP Award from Utah Local Governments Trust - To be used to reward employees. \$5,000 is check received in 2022 and \$4,900 from 2021 TAP payment that was unused toward employee appreciation gifts.

100-4134-481	HUMAN RESOURCE EXPENSES	9,900	Human Resources	General
100-36-90000	SUNDRY REVENUE	-5,000	Miscellaneous Revenue	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,900	Use of Fund Balance	General

21. Mid-year increases for employees made upon completion of certifications.

100-4134-110	FULL TIME EMPLOYEES	9,100	Human Resources	General
100-4134-130	EMPLOYEE BENEFITS	3,400	Human Resources	General
100-38-90000	APPROPRIATED FUND BALANCE	-12,500	Use of Fund Balance	General

22. Additional funds for Employee Summer Party (\$1,900) and Christmas Dinner (\$9,000).

100-4960-600	MISCELLANEOUS EXPENSE	10,900	Miscellaneous and General	General
100-38-90000	APPROPRIATED FUND BALANCE	-10,900	Use of Fund Balance	General

INFORMATION TECHNOLOGY **Bartt Nelson**

23. IT intradepartmental transfers for ArcServer backup appliance

100-4136-250	SUPPLIES & MAINTENANCE	-9,000	IT	General
100-4136-125	SEASONAL EMPLOYEES	-12,600	IT	General
100-4136-215	SOFTWARE SUBSCRIP & LICENSES	-38,300	IT	General
100-4136-311	SOFTWARE PACKAGES	-6,500	IT	General
100-4136-740	CAPITALIZED EQUIPMENT	66,400	IT	General



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CLERK/AUDITOR **Jess Bradfield**

24. Part time position will be open until the rest of the year. The budget will be used to cover overtime and the purchase of drop boxes.
Action: Account change from 100-4170-200 MATERIAL SUPPLIES AND SERVICES to 100-4170-251 NON-CAPITALIZED EQUIPMENT on 11.08.2022.

100-4141-120	PART TIME EMPLOYEES	-18,000	Auditor	General
100-4141-115	OVERTIME	3,000	Auditor	General
100-4170-251	NON-CAPITALIZED EQUIPMENT	15,000	Elections	General

25. Expected Seasonal employee costs are lower which will be used help with the Bond mailer and clerk season employees. **Action: Account change from 100-4170-200 MATERIAL SUPPLIES AND SERVICES to 100-4170-241 POSTAGE on 11.08.2022.**

100-4141-125	SEASONAL EMPLOYEES	-12,000	Auditor	General
100-4170-240	OFFICE SUPPLIES	10,000	Elections	General
100-4142-125	SEASONAL EMPLOYEES	2,000	Clerk	General

26. Increased need for regular office expenses, offset within the department

100-4142-311	SOFTWARE PACKAGES	-2,000	Clerk	General
100-4142-240	OFFICE EXPENSE	2,000	Clerk	General

ATTORNEY **John Luthy**

27. Recognize additional revenue and use to offset current market adjustment for Attorney's Office.

100-4145-110	FULL TIME EMPLOYEES	37,000	Attorney	General
100-4145-130	EMPLOYEE BENEFITS	11,100	Attorney	General
100-34-19300	MUNICIPAL PROSECUTION REV	-27,200	Charges for Services	General
100-35-14000	COURT FINES - STATE	-13,300	Fines and Forfeitures	General
100-35-21000	BAIL FORFEITURES	-7,600	Fines and Forfeitures	General

28. Adjust for PLT payout for employees that left County employment. Moving some funding from within the department and recognizing some additional revenue related to the Attorney's office.

100-4145-110	FULL TIME EMPLOYEES	19,500	Attorney	General
100-4145-130	EMPLOYEE BENEFITS	1,200	Attorney	General
100-4145-311	SOFTWARE PACKAGES	-18,000	Attorney	General
100-35-14000	COURT FINES - STATE	-2,700	Fines and Forfeitures	General



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VICTIM ADVOCATE Terryl Warner

29. On-call pay for victim advocates not previously funded. Separate existing expense from FTE account and pay at \$1.50 per hour.

100-38-90000	APPROPRIATED FUND BALANCE	-14,000	Use of Fund Balance	General
100-4148-142	OTHER PAY	14,000	Victim Advocate	General

30. Reclassify funding awarded from ARPA for training to separate account from the training for the Victim Advocate grant.

100-4148-330	EDUCATION & TRAINING	-1,025,000	Victim Advocate	General
100-4148-480	SPECIAL GRANT EXPENSE	1,025,000	Victim Advocate	General

31. Need to make corrections to Victim Advocates Budget, missed some match items in budget, because opted to waive match on grants, but forgot to add match to budget, still need match for program costs.

100-38-90000	APPROPRIATED FUND BALANCE	-31,200	Use of Fund Balance	General
100-4148-230	TRAVEL	13,700	Victim Advocate	General
100-4148-240	OFFICE EXPENSE & SUPPLIES	3,700	Victim Advocate	General
100-4148-310	PROFESSIONAL & TECHNICAL	8,200	Victim Advocate	General
100-4148-330	EDUCATION & TRAINING	5,600	Victim Advocate	General

Action: Voted to add \$10,000 of ARPA funding for Emergency Assistance purposes on 11.08.2022.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-10,000	Intergovernmental	General
100-4148-450	SPEC DEPT-EMERG ASSISTANCE	10,000	Victim Advocate	General

SHERIFF'S OFFICE Chad Jensen

32. Request one New Full Time School Resource Officer (SRO) as requested by the Contract in place with Cache County School District. SRO is to be shared between three middle schools.

100-4210-110	FULL TIME EMPLOYEES	16,900	Sheriff: Criminal	General
100-4210-130	EMPLOYEE BENEFITS	12,800	Sheriff: Criminal	General
100-34-22101	CACHE COUNTY SCHOOLS CONTRACT	-29,700	Charges for Services	General

33. Request one New Full Time Patrol Deputy to help with coverage of Law Enforcement Contracts that are valid 07/01/2022 - 06/30/2022. Public Safety Employees are allocated between Patrol, Support Services and Corrections to accommodate attrition, training, and transfers between departments.

100-4210-110	FULL TIME EMPLOYEES	16,900	Sheriff: Criminal	General
100-4210-130	EMPLOYEE BENEFITS	12,800	Sheriff: Criminal	General
100-34-22000	SPEC PROTECT SRV-CONTRACTS	-29,700	Charges for Services	General

34. Personal leave time payout for retired deputies.

100-4210-110	FULL TIME EMPLOYEES	27,200	Sheriff: Criminal	General
100-4210-130	EMPLOYEE BENEFITS	1,500	Sheriff: Criminal	General
100-38-90000	APPROPRIATED FUND BALANCE	-28,700	Use of Fund Balance	General



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35. Reallocate overtime budgets in the Sheriff's Office to match updated deputy allocation.				
100-4210-115	OVERTIME	-108,800	Sheriff: Criminal	General
100-4211-115	OVERTIME	6,400	Sheriff: Support Services	General
100-4230-115	OVERTIME	102,400	Sheriff: Corrections	General
36. Need additional budget for Public Safety Overtime budgets. Total estimated to get through end of year based on YTD average is \$164,000 for public safety payroll allocations: Criminal 29.8%, Corrections 51.9% and Support Services 18.3%. Expense amounts are offset by the updated revenue estimate.				
100-34-23400	JAIL FEES-CONT W/ST CORRECTION	-164,000	Charges for Services	General
100-4210-115	OVERTIME	48,900	Sheriff: Criminal	General
100-4211-115	OVERTIME	30,000	Sheriff: Support Services	General
100-4230-115	OVERTIME	85,100	Sheriff: Corrections	General
37. Increase in fuel costs for the Criminal Division, offset by increase in state funding and an increased use of fund balance.				
100-33-58000	ST. LIQUOR ALLOCATION	-20,900	Intergovernmental	General
100-38-90000	APPROPRIATED FUND BALANCE	-32,600	Use of Fund Balance	General
100-4210-290	FUEL	53,500	Sheriff: Criminal	General
38. Increase in fuel costs for the Support Services Division, offset by increase in probation fees and court security fees.				
100-35-22500	PROBATION SUPERVISION	-8,000	Fines and Forfeitures	General
100-34-23700	COURT SEC HOUSE CITY INMATES	-12,000	Charges for Services	General
100-4211-290	GASOLINE	20,000	Sheriff: Support Services	General
39. Additional cost for Animal Impound Facility offset with additional revenue from Utah State Prison contract.				
100-34-23400	JAIL FEES-CONT W/ST CORRECTION	-100,000	Charges for Services	General
100-4215-720	BUILDING	100,000	Sheriff: Administration	General
40. Part time position for Maintenance changed to full time position.				
100-4215-110	FULL TIME EMPLOYEES	15,900	Sheriff: Administration	General
100-4215-130	EMPLOYEE BENEFITS	10,000	Sheriff: Administration	General
100-38-90000	APPROPRIATED FUND BALANCE	-25,900	Use of Fund Balance	General
41. Personal leave time payout for retired Chief Deputy.				
100-4215-110	FULL TIME EMPLOYEES	20,700	Sheriff: Administration	General
100-4215-130	EMPLOYEE BENEFITS	7,500	Sheriff: Administration	General
100-38-90000	APPROPRIATED FUND BALANCE	-28,200	Use of Fund Balance	General
42. Record revenues earned from Posse Burger at the Fair and Rodeo, use funds to cover expenses for Posse Burger				
100-4217-611	MISC SUPPLIES - POSSE BURGER	7,600	Sheriff: Support Services	General
100-38-78100	CONTRIBUTION - EXPLORER	-34,600	Public Contributions	General
100-38-90000	APPROPRIATED FUND BALANCE	27,000	Use of Fund Balance	General



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43. State Grant from Utah Department of Health COVID Detection and Mitigation in Confinement Facilities Grant - received second award of \$93,800 for additional HVAC Upgrades in the Jail

100-33-43000	MISC STATE GRANTS	-93,800	Intergovernmental	General
100-4230-720	BUILDINGS	93,800	Sheriff: Corrections	General

44. Requesting to add additional commissary revenues back into budget to help cover supplies purchased for commissary.

100-34-23050	JAIL COMMISSARY REVENUE	-80,000	Charges for Services	General
100-4230-200	INMATE SUPPLIES	80,000	Sheriff: Corrections	General

45. Requesting to use additional revenues from State Contract to help cover fuel and medical expenses.

100-4230-290	GASOLINE	4,000	Sheriff: Corrections	General
100-4230-315	MEDICAL EXPENSE	12,000	Sheriff: Corrections	General
100-34-23400	JAIL FEES-CONT W/ST CORRECTION	-16,000	Charges for Services	General

46. Requesting to use additional revenues from State Contract to help cover increased fuel expense

100-4253-290	GASOLINE	7,000	Animal Control	General
100-34-23400	JAIL FEES-CONT W/ST CORRECTION	-7,000	Charges for Services	General

47. Request payroll budget for the operation of the Animal Impound Facility, including 3 full time and 4 part time employees

100-4254-110	FULL TIME EMPLOYEES	73,000	Animal Impound	General
100-4254-120	PART TIME EMPLOYEES	16,800	Animal Impound	General
100-4254-130	EMPLOYEE BENEFITS	48,600	Animal Impound	General
100-38-90000	APPROPRIATED FUND BALANCE	-138,400	Use of Fund Balance	General

FIRE / AMBULANCE **Rod Hammer**

48. Donation to Ambulance - Deposited into the Foundation - Donation from employee's family member, Nancy Smith

795-38-72120	CONTRIBUTIONS - FIRE	-2,000	Public Contributions	CCCF
795-4810-100	TRANSFER OUT - GENERAL FUND	2,000	Transfers to Other Funds	CCCF
100-38-10795	TRANSFER IN - CCCF	-2,000	Transfers from Other Funds	General
100-4260-250	EQUIPMENT SUPPLIES & MAINT	2,000	Ambulance	General

49. Donation to Ambulance - Sandra Davis Trust; Use funds to replace appliances in Hyrum Ambulance Station

795-38-72120	CONTRIBUTIONS - FIRE	-10,000	Public Contributions	CCCF
795-4810-100	TRANSFER OUT - GENERAL FUND	10,000	Transfers to Other Funds	CCCF
100-38-10795	TRANSFER IN - CCCF	-10,000	Transfers from Other Funds	General
100-4260-720	BUILDINGS	10,000	Ambulance	General



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50. Received grant from State Department of Health and Human Services to pay towards two employees attending paramedic school and towards their wages while they attend paramedic school. Rod is requesting to add half to 2022 budget and half to 2023 budget, grant period is 7/01/2022 - 06/15/2023.				
100-33-43000	MISC STATE GRANTS	-14,000	Intergovernmental	General
100-4260-110	FULL TIME EMPLOYEES	7,000	Ambulance	General
100-4260-330	EDUCATION & TRAINING	7,000	Ambulance	General
51. Funding for Millville/Nibley first responders was paid through part-time employee payroll, not contracts. Move funds to match where expense was actually paid, Ambulance 80% and Fire 20%				
100-4260-620	MISCELLANEOUS SERVICES	-30,000	Ambulance	General
100-4260-120	PART TIME EMPLOYEES	21,800	Ambulance	General
100-4260-130	PAYROLL TAXES AND BENEFITS	2,200	Ambulance	General
100-4265-120	PART TIME EMPLOYEES	5,500	Fire	General
100-4265-130	PAYROLL TAXES AND BENEFITS	500	Fire	General
52. Earned additional revenue from fire deployments. Use revenues to cover expenses for deployments				
100-34-27107	FIRES 100% REIMBURSABLE COSTS	-55,000	Charges for Services	General
100-4265-115	OVERTIME	23,000	Fire	General
100-4265-125	SEASONAL EMPLOYEES	12,000	Fire	General
100-4260-115	OVERTIME	10,000	Ambulance	General
100-4260-290	GASOLINE	10,000	Ambulance	General
53. Earned additional revenue from Fire Deployments. Use revenues to cover expenses for deployments, and to cover the Bureau of EMS fees to operate an additional ambulance				
100-34-27107	FIRES 100% REIMBURSABLE COSTS	-37,400	Charges for Services	General
100-4265-251	NON-CAPITALIZED EQUIPMENT	2,900	Fire	General
100-4265-280	COMMUNICATIONS	1,600	Fire	General
100-4265-290	GASOLINE	15,000	Fire	General
100-4260-310	PROFESSIONAL & TECHNICAL	16,000	Ambulance	General
100-4260-311	SOFTWARE PACKAGES	1,900	Ambulance	General
54. Trade in 2 Fire vehicles and lease 4 Fire Trucks for one year. Use trade in revenue for lease costs, siren installation				
100-36-51000	SALE OF CAPITAL ASSETS	-78,500	Sale of Assets	General
100-4265-740	CAPITALIZED EQUIPMENT	75,500	Fire	General
100-4810-310	TRANSFER OUT - DEBT SERVICE	3,000	Transfers to Other Funds	General
310-38-10100	TRANSFER IN - GENERAL FUND	-3,000	Transfers from Other Funds	Debt Service
310-4724-810	PRINCIPAL - FIRE-EMS VEHICLES	3,000	Fire Vehicle Lease	Debt Service
55. Recognize increased revenue for EMS contracts and fund additional utility expenses				
100-34-27310	EMS CONTRACTS	-9,000	Charges for Services	General
100-4260-270	UTILITIES	9,000	Ambulance	General



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56. Awarded \$56,000.00 from FEMA FY2021 Assistance to Firefighters Grant (AFG). \$50,909.09 will be Federally funded, and \$5,090.91 is our Match for this grant award. Award is for exhaust capture equipment at the Ambulance station in Hyrum				
100-4260-740	CAPITALIZED EQUIPMENT	56,000	Ambulance	General
100-33-13000	FEDERAL GRANTS - MISCELLANEOUS	-50,900	Intergovernmental	General
100-38-90000	APPROPRIATED FUND BALANCE	-5,100	Use of Fund Balance	General
57. Recognize donations for general use in the Ambulance and Fire departments				
795-4810-100	TRANSFER OUT - GENERAL FUND	10,000	Transfers to Other Funds	CCCF
795-38-72120	CONTRIBUTIONS - FIRE	-10,000	Public Contributions	CCCF
100-38-10795	TRANSFER IN - CCCF	-10,000	Transfers from Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	10,000	Use of Fund Balance	General
FAIRGROUNDS				Bart Esplin
58. Donations for the Cheese and Dairy Festival recognized and used to offset the expenses of the event.				
100-38-10795	TRANSFER IN - CCCF	-15,000	Transfers from Other Funds	General
100-4511-482	SPECIAL EVENTS	15,000	Fairgrounds	General
795-38-72100	CONTRIBUTIONS - GENERAL	-15,000	Public Contributions	CCCF
795-4810-100	TRANSFER OUT - GENERAL FUND	15,000	Transfers to Other Funds	CCCF
59. Donations for the Suicide Awareness Concert recognized and used to offset the expenses of the event.				
100-38-10795	TRANSFER IN - CCCF	-35,000	Transfers from Other Funds	General
100-4511-482	SPECIAL EVENTS	35,000	Fairgrounds	General
795-38-72100	CONTRIBUTIONS - GENERAL	-35,000	Public Contributions	CCCF
795-4810-100	TRANSFER OUT - GENERAL FUND	35,000	Transfers to Other Funds	CCCF
60. Additional funding needed to cover suicide awareness concert funded by Restaurant Tax				
100-4511-482	SPECIAL EVENTS	15,000	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-15,000	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	15,000	Transfers to Other Funds	Restaurant Tax
260-38-90000	APPROPRIATED FUND BALANCE	-15,000	Use of Fund Balance	Restaurant Tax
61. Additional funding to drill well and install pump/piping to connect to infield water system				
100-4511-730	IMPROVEMENTS	86,200	Fairgrounds	General
100-38-10265	TRANSFER IN - RAPZ TAX	-86,200	Transfers from Other Funds	General
265-4810-100	TRANSFER OUT - GENERAL FUND	86,200	Transfers to Other Funds	RAPZ Tax
265-38-90000	APPROPRIATED FUND BALANCE	-86,200	Use of Fund Balance	RAPZ Tax



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62. Move money to cover increases in utilities and communications. Also, cover increased overtime due to less part time employees being used.

100-4511-270	UTILITIES	15,000	Fairgrounds	General
100-4511-280	COMMUNICATIONS	2,000	Fairgrounds	General
100-4511-115	OVERTIME	4,000	Fairgrounds	General
100-4511-620	MISC SERVICES	-21,000	Fairgrounds	General

RODEO

Lamont Poulsen

63. Additional funds needed for higher costs of rodeo acts and rodeo contracts, offset by contributions to the Rodeo

100-4621-621	CONTRACTS	10,000	Rodeo	General
100-4621-650	SPECIAL RODEO EVENTS	3,000	Rodeo	General
100-36-72000	DONATIONS TO COUNTY RODEO	-13,000	Public Contributions	General

DEVELOPMENT SERVICES

Dirk Anderson

64. Personal leave time payout for Development Services Director.

200-4175-110	FULL TIME EMPLOYEES	22,300	Development Services Admir	Municipal Services
200-4175-130	PAYROLL TAXES AND BENEFITS	1,800	Development Services Admir	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-24,100	Use of Fund Balance	Municipal Services

65. Cost of 6 new vehicles has increased and they can only acquire 2023 instead of the budgeted 2022. Increased cost will be offset by an increased trade in value.

200-4241-740	CAPITALIZED EQUIPMENT	78,000	Building Inspection	Municipal Services
200-36-51990	SALE OF CAPITAL ASSETS - DEV S	-78,000	Sale of Assets	Municipal Services

66. Donations for Trails recognized and used to offset the expenses of trail projects

200-38-10795	TRANSFER IN - CCCF	-10,000	Transfers from Other Funds	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	10,000	Use of Fund Balance	Municipal Services
795-4810-200	TRANSFER OUT - MUNICIPAL SERV	10,000	Transfers to Other Funds	CCCF
795-38-72205	CONTRIBUTIONS - TRAILS	-10,000	Public Contributions	CCCF

ROAD

Matt Phillips

67. Update CCCOG oversight fee to reflect actual award amount, reducing the use of fund balance in Municipal Services fund

200-38-10268	TRANSFER IN - CCCOG FUND	-4,400	Transfers from Other Funds	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	4,400	Use of Fund Balance	Municipal Services
268-4810-200	TRANSFER OUT - MUNICIPAL SERV	4,400	Transfers to Other Funds	CCCOG
268-38-90000	APPROPRIATED FUND BALANCE	-4,400	Use of Fund Balance	CCCOG



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68. Additional Funding for the cost of Utilities for the Public Works Facility in Hyrum and Richmond. Also to budget for Insurance for the new department.				
200-38-92000	APPROP FUND BALANCE - MSF	-38,500	Use of Fund Balance	Municipal Services
200-4410-260	BUILDINGS AND GROUNDS	35,000	Public Works Admin	Municipal Services
200-4410-510	INSURANCE	3,500	Public Works Admin	Municipal Services
69. Recognize revenue from public improvement fee deposits to offset increased overtime and engineering review costs				
200-34-13200	PUBLIC IMPROVEMENT FEE	-35,500	Charges for Services	Municipal Services
200-4415-115	OVERTIME	15,500	Roads	Municipal Services
200-4415-310	PROF & TECH -ENGINEER. & ADMIN	20,000	Roads	Municipal Services
70. Additional revenue from municipal contracts to help cover increased costs for those contracts.				
200-34-32100	ROAD CONTRACTS - MUNICIPAL	-150,000	Charges for Services	Municipal Services
200-4415-130	EMPLOYEE BENEFITS	6,100	Roads	Municipal Services
200-4415-115	OVERTIME	4,500	Roads	Municipal Services
200-4415-120	PART TIME EMPLOYEES	800	Roads	Municipal Services
200-4415-230	TRAVEL & TRAINING	1,000	Roads	Municipal Services
200-4415-240	OFFICE SUPPLIES & EXPENSE	1,500	Roads	Municipal Services
200-4415-254	FUEL	100,000	Roads	Municipal Services
200-4415-414	CHIP & SEAL ROADS - MUNICIPAL	27,000	Roads	Municipal Services
200-4415-480	UNIFORM & SAFETY SUPPLIES	2,000	Roads	Municipal Services
200-4415-510	INSURANCE	7,100	Roads	Municipal Services
71. Allocate Revenue from State contract to the Road Department for deer fence project.				
200-34-32300	ROAD CONTRACTS - OTHER	-12,000	Charges for Services	Municipal Services
200-4415-120	PART TIME EMPLOYEES	12,000	Roads	Municipal Services
200-4415-130	EMPLOYEE BENEFITS		Roads	Municipal Services
72. Adjust expnses due to increased fuel costs, unexpected repairs, and other small adjustments.				
200-4450-295	CHEMICAL SPRAY - CONTRACTS	-30,000	Vegetation Management	Municipal Services
200-4450-254	FUEL	22,000	Vegetation Management	Municipal Services
200-4450-280	COMMUNICATIONS	2,000	Vegetation Management	Municipal Services
200-4450-510	INSURANCE	1,300	Vegetation Management	Municipal Services
200-4450-140	UNIFORM ALLOWANCE	700	Vegetation Management	Municipal Services
200-4450-250	EQUIPMENT SUPPLIES & MAINT	3,400	Vegetation Management	Municipal Services
200-4450-620	MISC SERVICES	600	Vegetation Management	Municipal Services



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73. Allocate CCCOG grant funding to the Engineering Department in the Amount of \$150,000 for Transportation Master Plan				
200-38-10268	TRANSFER IN - CCCOG FUND	-150,000	Transfers from Other Funds	Municipal Services
200-4475-482	SPECIAL PROJECTS	150,000	Engineering	Municipal Services
268-4810-200	TRANSFER OUT - MUNICIPAL SERV	150,000	Transfers to Other Funds	CCCOG
268-38-90000	APPROPRIATED FUND BALANCE	-150,000	Use of Fund Balance	CCCOG

VISITOR'S BUREAU **Julie Terrill**

74. Revenue and expense for Meet In Utah Grant				
230-4780-481	GRANT EXPENSES	20,000	Cache Valley Visitor's Bureau	Visitor's Bureau
230-33-15600	FEDERAL GRANT - CARES ACT	-20,000	Intergovernmental	Visitor's Bureau

75. Replenish inventory in the Gift Shop				
230-4780-670	ITEMS FOR RESALE	2,500	Cache Valley Visitor's Bureau	Visitor's Bureau
230-4780-490	ADVERTISING & PROMOTIONS	-2,500	Cache Valley Visitor's Bureau	Visitor's Bureau

76. Visitors Bureau award to Cheese and Dairy Festival				
230-4780-640	EVENT SPONSORSHIP	-5,000	Cache Valley Visitor's Bureau	Visitor's Bureau
230-4810-100	TRANSFER OUT - GENERAL FUND	5,000	Transfers to Other Funds	Visitor's Bureau
100-38-10230	TRANSFER IN - VISITOR'S BUREAU	-5,000	Transfers from Other Funds	General
100-4511-482	SPECIAL EVENTS	5,000	Fairgrounds	General

COUNCIL ON AGING **Giselle Madrid**

77. Increased costs for food offset by unused funds for tile project				
240-4971-740	CAPITALIZED EQUIPMENT	-14,000	Senior Center	Council on Aging
240-4970-382	MEALS - NICHOLAS	7,000	Nutrition	Council on Aging
240-4970-383	US FOODSERVICE	7,000	Nutrition	Council on Aging

78. Salary increase for Senior Center Director due to receiving training and earning higher credentials				
240-4970-110	FULL TIME EMPLOYEES	1,200	Nutrition	Council on Aging
240-4970-130	EMPLOYEE BENEFITS	300	Nutrition	Council on Aging
240-4970-110	FULL TIME EMPLOYEES	1,200	Nutrition	Council on Aging
240-4970-130	EMPLOYEE BENEFITS	300	Nutrition	Council on Aging
240-4970-110	FULL TIME EMPLOYEES	1,200	Nutrition	Council on Aging
240-4970-130	EMPLOYEE BENEFITS	300	Nutrition	Council on Aging
240-38-90000	APPROPRIATED FUND BALANCE	-4,500	Use of Fund Balance	Council on Aging



Budget Amendment Account Detail

Hearing Date: 10.25.2022; Vote Date: 11.08.2022

Account	Title	Amount	Source or Department	Fund
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AIRPORT **Lee Ivie**

79. Payout of personal leave time, with associated payroll taxes, due to the retirement of the Airport Director.

277-38-90000	APPROPRIATED FUND BALANCE	-20,900	Use of Fund Balance	Airport
277-4460-110	FULL TIME EMPLOYEES	19,000	Airport	Airport
277-4460-130	EMPLOYEE BENEFITS	1,900	Airport	Airport

80. Personnel cost for the overlap time of the new Airport Director

277-38-90000	APPROPRIATED FUND BALANCE	-16,100	Use of Fund Balance	Airport
277-4460-110	FULL TIME EMPLOYEES	10,400	Airport	Airport
277-4460-130	EMPLOYEE BENEFITS	5,700	Airport	Airport

81. Add re-paving the Aiprort Parking Lot Project to budget; funded by the unused amount from 2021 Restaraunt Tax award and fund balance

277-38-90000	APPROPRIATED FUND BALANCE	-150,000	Use of Fund Balance	Airport
277-4460-730	IMPROVEMENTS	150,000	Airport	Airport

CHILDREN'S JUSTICE CENTER **Terryl Warner**

82. Reimbursement from Malouf for repairs and improvements to CJC building; Work completed by Sierra Restoration.

290-38-70000	CONTRIB-PRIVATE SOURCES-FRIEND	-141,300	Public Contributions	Children's Justice Center
290-4149-720	BUILDINGS	141,300	Children's Services	Children's Justice Center

83. Funding for increase in fuel costs

290-38-90000	APPROPRIATED FUND BALANCE	-8,800	Use of Fund Balance	Children's Justice Center
290-4149-230	TRAVEL	8,800	Children's Services	Children's Justice Center

84. Use of fund balance to cover additional costs for minor equipment, furniture and supplies needed with being split between the new and old CJC buildings and to purchase more funcional furniture or equipment with privacy features \$15,500. Funds also needed to remove cement left on property from construction \$3,700 and to cover actual cost of recording equipment \$1,200 - only budgeted what the grant would reimburse, grant reimbursed \$34,000 based on quote.

290-38-90000	APPROPRIATED FUND BALANCE	-20,400	Use of Fund Balance	Children's Justice Center
290-4149-240	OFFICE SUPPLIES	1,200	Children's Services	Children's Justice Center
290-4149-260	BUILDING & GROUNDS	3,700	Children's Services	Children's Justice Center
290-4149-740	EQUIPMENT / FURNITURE	15,500	Children's Services	Children's Justice Center

85. New HVAC system and Sprinkler system for new CJC facility

290-38-90000	APPROPRIATED FUND BALANCE	-33,000	Use of Fund Balance	Children's Justice Center
290-4149-720	BUILDINGS	23,000	Children's Services	Children's Justice Center
290-4149-720	BUILDINGS	10,000	Children's Services	Children's Justice Center



Budget Amendment Account Detail

Hearing Date: 10.25.2022; Vote Date: 11.08.2022

Account	Title	Amount	Source or Department	Fund
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86. CDBG Vehicle- Awarded \$47,965 for vehicle. Need to reduce original budget for sidewalk and yard project of \$100,000 and move budget into correct account for vehicle.

290-33-18000	FEDERAL GRANT - CDBG	52,000	Intergovernmental	Children's Justice Center
290-4149-730	IMPROVEMENTS	-100,000	Children's Services	Children's Justice Center
290-4149-740	EQUIPMENT / FURNITURE	48,000	Children's Services	Children's Justice Center

87. Additional projects that need to be completed for New CJC building. Windows, walkway to medical waiting, damaged stucco, electrical panel, HVAC, ADA entry and parking, employee parking, and stairs from second floor deck to meet fire code for government building.

290-38-90000	APPROPRIATED FUND BALANCE	-216,100	Use of Fund Balance	Children's Justice Center
290-4149-720	BUILDINGS	216,100	Children's Services	Children's Justice Center

TAX ADMINISTRATION ALLOCATION

88. Allocation to Tax Administration Fund based on the requested amendments
Action: Amounts have been updated relative to changes as noted on previous items.

100-4112-999	TAX ADMIN - COUNCIL 10%	-100	Council	General
100-4131-999	TAX ADMIN - EXECUTIVE 15%	400	Executive	General
100-4132-999	TAX ADMIN - FINANCE 10%	-9,300	Finance	General
100-4134-999	TAX ADMIN - HUMAN RESOURCE 15%	-3,800	Human Resources	General
100-4135-999	TAX ADMIN - GIS 60%	-12,300	GIS	General
100-4136-999	TAX ADMIN - IT 30%	-4,500	IT	General
100-4141-999	TAX ADMIN - AUDITOR 86%	21,800	Auditor	General
100-4145-999	TAX ADMIN - ATTORNEY 9%	-5,200	Attorney	General
100-4160-999	TAX ADMIN - BLDG & GROUNDS 31%	6,800	Buildings and Grounds	General
100-4191-999	TAX ADMIN - ADV & PROMO 55%	-600	Miscellaneous and General	General
100-38-90000	APPROPRIATED FUND BALANCE	6,800	Use of Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-6,800	Use of Fund Balance	Tax Administration
150-4099-912	TAX ADMIN - COUNCIL 10%	100	Tax Administration Allocation	Tax Administration
150-4099-931	TAX ADMIN - EXECUTIVE 15%	-400	Tax Administration Allocation	Tax Administration
150-4099-932	TAX ADMIN - FINANCE 10%	9,300	Tax Administration Allocation	Tax Administration
150-4099-934	TAX ADMIN - HUMAN RESOURCE 15%	3,800	Tax Administration Allocation	Tax Administration
150-4099-935	TAX ADMIN - GIS 60%	12,300	Tax Administration Allocation	Tax Administration
150-4099-936	TAX ADMIN - IT 30%	4,500	Tax Administration Allocation	Tax Administration
150-4099-941	TAX ADMIN - AUDITOR 86%	-21,800	Tax Administration Allocation	Tax Administration
150-4099-945	TAX ADMIN - ATTORNEY 9%	5,200	Tax Administration Allocation	Tax Administration
150-4099-960	TAX ADMIN - BLDG & GROUNDS 31%	-6,800	Tax Administration Allocation	Tax Administration
150-4099-991	TAX ADMIN - ADV & PROMO 55%	600	Tax Administration Allocation	Tax Administration



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
General			
REVENUES			
Taxes			
Property Taxes	17,475,000	-	17,475,000
Sales Taxes	8,734,000	-	8,734,000
	26,209,000	-	26,209,000
Other Revenues			
Intergovernmental	22,149,600	229,400	22,379,000
Charges for Services	8,214,100	567,000	8,781,100
Licenses and Permits	40,000	-	40,000
Fines and Forfeitures	111,000	31,600	142,600
Interest and Investment Income	248,000	-	248,000
Rental Income	155,400	-	155,400
Public Contributions	52,500	47,600	100,100
Miscellaneous Revenue	31,700	5,000	36,700
	31,002,300	880,600	31,882,900
Other Financing Sources			
Lease Proceeds	824,500	-	824,500
Sale of Assets	210,000	78,500	288,500
Transfers from Other Funds	469,100	192,300	661,400
Use of Fund Balance	6,135,300	366,700	6,502,000
	7,638,900	637,500	8,276,400
Total Revenues	64,850,200	1,518,100	66,368,300
EXPENDITURES			
General Government			
Council	221,600	900	222,500
Executive	446,800	-2,600	444,200
Finance	768,100	83,300	851,400
Human Resources	431,100	21,200	452,300
GIS	119,700	8,200	127,900
IT	2,209,600	10,400	2,220,000
Clerk	234,300	3,800	238,100
Auditor	38,800	-3,600	35,200
Elections	802,200	26,600	828,800
Recorder	456,700	4,900	461,600



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Attorney	2,133,500	53,300	2,186,800
Public Defender	869,200	88,500	957,700
Victim Advocate	1,964,400	-6,800	1,957,600
Buildings and Grounds	597,800	-15,100	582,700
Economic Development	296,900	4,000	300,900
USU Extension Services	244,600	-	244,600
Agriculture Promotion	6,000	-	6,000
Miscellaneous and General	662,900	37,300	700,200
Contributions to Other Units	1,478,600	-	1,478,600
	13,982,800	314,300	14,297,100
Public Safety			
Sheriff: Administration	5,001,800	3,000	5,004,800
Sheriff: Criminal	5,522,400	238,800	5,761,200
Sheriff: Support Services	3,422,500	102,000	3,524,500
Sheriff: Corrections	9,968,400	377,400	10,345,800
Emergency Management	415,500	2,700	418,200
Animal Control	225,300	7,000	232,300
Animal Impound	-	138,400	138,400
Ambulance	1,923,500	100,700	2,024,200
Fire	1,592,400	197,400	1,789,800
	28,071,800	1,167,400	29,239,200
Health and Welfare			
Mental Health Services	327,700	-	327,700
Welfare Services	82,800	-	82,800
	410,500	-	410,500
Culture and Recreation			
Fairgrounds	1,790,100	109,100	1,899,200
TV Translator Station	21,300	-	21,300
Library Services	143,000	4,400	147,400
Fair	261,700	-	261,700
Rodeo	291,400	13,000	304,400
State Fair	1,000	-	1,000
	2,508,500	126,500	2,635,000



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Other Financing Uses			
Compensation Reserve	1,080,900	-30,400	1,050,500
Transfers to Other Funds	8,258,600	10,800	8,269,400
Addition to Fund Balance	10,537,100	-70,500	10,466,600
	19,876,600	-90,100	19,786,500
Total Expenditures	64,850,200	1,518,100	66,368,300



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Municipal Services			
REVENUES			
Taxes			
Sales Taxes	8,137,000	-	8,137,000
	8,137,000	-	8,137,000
Other Revenues			
Intergovernmental	2,732,700	-	2,732,700
Charges for Services	1,193,200	197,500	1,390,700
Licenses and Permits	1,062,300	-	1,062,300
Interest and Investment Income	10,000	-	10,000
Public Contributions	6,000	-	6,000
Miscellaneous Revenue	5,000	-	5,000
	5,009,200	197,500	5,206,700
Other Financing Sources			
Sale of Assets	329,000	78,000	407,000
Transfers from Other Funds	3,863,000	164,400	4,027,400
Use of Fund Balance	1,523,800	48,200	1,572,000
	5,715,800	290,600	6,006,400
Total Revenues	18,862,000	488,100	19,350,100
EXPENDITURES			
General Government			
Development Services Administration	534,000	24,100	558,100
Zoning Administration	555,700	-	555,700
Building Inspection	1,021,500	78,000	1,099,500
Sanitation and Waste Collection	-	-	-
Miscellaneous Expense	1,500	-	1,500
	2,112,700	102,100	2,214,800
Public Safety			
Sheriff: Animal Control	12,000	-	12,000
Fire-EMS	359,000	-	359,000
	371,000	-	371,000
Public Works			
Public Works Admin	705,500	46,800	752,300
Roads	6,384,500	235,700	6,620,200



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Vegetation Management	783,400	-28,600	754,800
Engineering	1,291,500	132,100	1,423,600
Contributions to Other Governments	4,000,000	-	4,000,000
	<u>13,164,900</u>	<u>386,000</u>	<u>13,550,900</u>
Culture and Recreation			
Trails Management	1,189,900	-	1,189,900
Eccles Ice Center Support	16,000	-	16,000
	<u>1,205,900</u>	<u>-</u>	<u>1,205,900</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	834,500	-	834,500
Addition to Fund Balance	1,173,000	-	1,173,000
	<u>2,007,500</u>	<u>-</u>	<u>2,007,500</u>
Total Expenditures	18,862,000	488,100	19,350,100



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Council on Aging			
REVENUES			
Other Revenues			
Intergovernmental	565,900	-	565,900
Charges for Services	88,600	-	88,600
Public Contributions	13,000	-	13,000
Miscellaneous Revenue	4,000	-	4,000
	<u>671,500</u>	<u>-</u>	<u>671,500</u>
Other Financing Sources			
Sale of Assets	-	-	-
Transfers from Other Funds	352,000	7,800	359,800
Use of Fund Balance	196,100	4,500	200,600
	<u>548,100</u>	<u>12,300</u>	<u>560,400</u>
Total Revenues	1,219,600	12,300	1,231,900
EXPENDITURES			
Health and Welfare			
Nutrition	529,600	29,500	559,100
Senior Center	529,200	-24,500	504,700
Access	160,800	7,300	168,100
	<u>1,219,600</u>	<u>12,300</u>	<u>1,231,900</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	1,219,600	12,300	1,231,900



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Health			
REVENUES			
Taxes			
Property Taxes	1,037,000	-	1,037,000
	1,037,000	-	1,037,000
Other Revenues			
Charges for Services	320,000	-	320,000
	320,000	-	320,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	52,300	101,000	153,300
	52,300	101,000	153,300
Total Revenues	1,409,300	101,000	1,510,300
EXPENDITURES			
General Government			
Contributions to Other Units	50,000	-	50,000
	50,000	-	50,000
Health and Welfare			
Bear River Health Department	1,104,300	51,000	1,155,300
Air Pollution Control	255,000	50,000	305,000
	1,359,300	101,000	1,460,300
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,409,300	101,000	1,510,300



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Mental Health			
REVENUES			
Other Revenues			
Intergovernmental	3,146,400	1,000,000	4,146,400
	<u>3,146,400</u>	<u>1,000,000</u>	<u>4,146,400</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	3,146,400	1,000,000	4,146,400
EXPENDITURES			
Health and Welfare			
Mental Health Services	3,146,400	1,000,000	4,146,400
	<u>3,146,400</u>	<u>1,000,000</u>	<u>4,146,400</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	3,146,400	1,000,000	4,146,400



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Children's Justice Center			
REVENUES			
Other Revenues			
Intergovernmental	462,800	-52,000	410,800
Public Contributions	-	141,300	141,300
Miscellaneous Revenue	-	-	-
	462,800	89,300	552,100
Other Financing Sources			
Transfers from Other Funds	30,100	-	30,100
Use of Fund Balance	3,000	278,300	281,300
	33,100	278,300	311,400
Total Revenues	495,900	367,600	863,500
EXPENDITURES			
Public Safety			
Children's Services	495,900	367,600	863,500
	495,900	367,600	863,500
Other Financing Uses			
Transfers to Other Funds	-	-	-
Compensation Reserve	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	495,900	367,600	863,500



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Visitor's Bureau			
REVENUES			
Taxes			
Sales Taxes	1,191,000	-	1,191,000
	1,191,000	-	1,191,000
Other Revenues			
Intergovernmental	39,100	20,000	59,100
Charges for Services	31,000	-	31,000
Public Contributions	4,200	-	4,200
Miscellaneous Revenue	500	-	500
	74,800	20,000	94,800
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	100,100	-	100,100
	100,100	-	100,100
Total Revenues	1,365,900	20,000	1,385,900
EXPENDITURES			
Culture and Recreation			
Cache Valley Visitor's Bureau	906,300	15,000	921,300
	906,300	15,000	921,300
Other Financing Uses			
Transfers to Other Funds	287,000	5,000	292,000
Compensation Reserve	-	-	-
Addition to Fund Balance	172,600	-	172,600
	459,600	5,000	464,600
Total Expenditures	1,365,900	20,000	1,385,900



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Tax Administration			
REVENUES			
Taxes			
Property Taxes	3,738,800	1,500	3,740,300
	<u>3,738,800</u>	<u>1,500</u>	<u>3,740,300</u>
Other Revenues			
Charges for Services	1,200,000	-	1,200,000
Miscellaneous Revenue	100	-	100
	<u>1,200,100</u>	<u>-</u>	<u>1,200,100</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	273,100	105,200	378,300
	<u>273,100</u>	<u>105,200</u>	<u>378,300</u>
Total Revenues	5,212,000	106,700	5,318,700
EXPENDITURES			
General Government			
Tax Administration Allocations	2,035,900	6,800	2,042,700
IT	459,200	7,500	466,700
Assessor	2,184,100	-4,900	2,179,200
Treasurer	347,800	4,800	352,600
Miscellaneous Expense	59,500	-	59,500
Contributions to Other Units	125,500	92,500	218,000
	<u>5,212,000</u>	<u>106,700</u>	<u>5,318,700</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	5,212,000	106,700	5,318,700



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Capital Projects			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	5,000,000	-	5,000,000
Use of Fund Balance	1,516,900	-	1,516,900
	6,516,900	-	6,516,900
Total Revenues	6,516,900	-	6,516,900
EXPENDITURES			
Streets and Public Improvements			
Administration Facilities	-	-	-
Road Facilities	5,043,900	-	5,043,900
	5,043,900	-	5,043,900
Health and Welfare			
Senior Center Facilities	-	-	-
Other Facilities	-	-	-
	-	-	-
Culture and Recreation			
Fairgrounds Facilities	-	-	-
	-	-	-
Other Financing Uses			
Transfers to Other Funds	1,473,000	-	1,473,000
Addition to Fund Balance	-	-	-
	1,473,000	-	1,473,000
Total Expenditures	6,516,900	-	6,516,900



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Debt Service			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Transfers from Other Funds	2,849,000	3,000	2,852,000
Use of Fund Balance	-	-	-
	2,849,000	3,000	2,852,000
Total Revenues	2,849,000	3,000	2,852,000
EXPENDITURES			
Debt Payments			
Bonds	2,073,000	-	2,073,000
Sheriff Vehicle Lease	726,200	-	726,200
Fire Vehicle Lease	18,300	3,000	21,300
Road Equipment Lease	31,500	-	31,500
IT Equipment Lease	-	-	-
	2,849,000	3,000	2,852,000
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	2,849,000	3,000	2,852,000



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
CDRA			
REVENUES			
Taxes			
Property Taxes	70,000	-	70,000
	<u>70,000</u>	-	<u>70,000</u>
Other Revenues			
Intergovernmental	266,000	-	266,000
	<u>266,000</u>	-	<u>266,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	9,100	9,100
	<u>-</u>	<u>9,100</u>	<u>9,100</u>
Total Revenues	336,000	9,100	345,100
EXPENDITURES			
General Government			
Cache County Redevelopment Agency	325,000	-	325,000
	<u>325,000</u>	-	<u>325,000</u>
Other Financing Uses			
Transfers to Other Funds	-	9,100	9,100
Addition to Fund Balance	11,000	-	11,000
	<u>11,000</u>	<u>9,100</u>	<u>20,100</u>
Total Expenditures	336,000	9,100	345,100



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Restaurant Tax			
REVENUES			
Taxes			
Sales Taxes	2,106,000	-	2,106,000
	2,106,000	-	2,106,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	848,600	15,000	863,600
	848,600	15,000	863,600
Total Revenues	2,954,600	15,000	2,969,600
EXPENDITURES			
Culture and Recreation			
Tourism Promotion	325,200	-	325,200
Facility Awards	2,129,100	-	2,129,100
	2,454,300	-	2,454,300
Other Financing Uses			
Transfers to Other Funds	500,300	15,000	515,300
Addition to Fund Balance	-	-	-
	500,300	15,000	515,300
Total Expenditures	2,954,600	15,000	2,969,600



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
RAPZ Tax			
REVENUES			
Taxes			
Sales Taxes	2,801,000	-	2,801,000
	2,801,000	-	2,801,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	86,200	86,200
	-	86,200	86,200
Total Revenues	2,801,000	86,200	2,887,200
EXPENDITURES			
Culture and Recreation			
Program Awards	747,900	-	747,900
Facility Awards	1,695,700	-	1,695,700
	2,443,600	-	2,443,600
Other Financing Uses			
Transfers to Other Funds	335,300	91,200	426,500
Addition to Fund Balance	22,100	-5,000	17,100
	357,400	86,200	443,600
Total Expenditures	2,801,000	86,200	2,887,200



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
CCCOG			
REVENUES			
Taxes			
Sales Taxes	7,007,000	-	7,007,000
	7,007,000	-	7,007,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	12,267,500	154,400	12,421,900
	12,267,500	154,400	12,421,900
Total Revenues	19,274,500	154,400	19,428,900
EXPENDITURES			
Streets and Public Improvements			
Road Projects	12,100,000	-	12,100,000
	12,100,000	-	12,100,000
Other Financing Uses			
Transfers to Other Funds	717,500	154,400	871,900
Addition to Fund Balance	6,457,000	-	6,457,000
	7,174,500	154,400	7,328,900
Total Expenditures	19,274,500	154,400	19,428,900



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Airport			
REVENUES			
Other Revenues			
Intergovernmental	1,324,500	-	1,324,500
Interest and Investment Income	1,500	-	1,500
Miscellaneous Revenue	157,000	-	157,000
	<u>1,483,000</u>	-	<u>1,483,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	68,200	187,000	255,200
	<u>68,200</u>	<u>187,000</u>	<u>255,200</u>
Total Revenues	1,551,200	187,000	1,738,200
EXPENDITURES			
General Government			
Airport	1,544,400	187,000	1,731,400
	<u>1,544,400</u>	<u>187,000</u>	<u>1,731,400</u>
Other Financing Uses			
Compensation Reserve	6,800	-	6,800
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>6,800</u>	-	<u>6,800</u>
Total Expenditures	1,551,200	187,000	1,738,200



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
Roads Special Service District			
REVENUES			
Other Revenues			
Intergovernmental	120,000	-	120,000
Interest and Investment Income	1,000	-	1,000
	<hr/>		<hr/>
	121,000	-	121,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	<hr/>		<hr/>
	-	-	-
<hr/>			
Total Revenues	121,000	-	121,000
EXPENDITURES			
Other Financing Uses			
Transfers to Other Funds	121,000	-	121,000
Addition to Fund Balance	-	-	-
	<hr/>		<hr/>
	121,000	-	121,000
<hr/>			
Total Expenditures	121,000	-	121,000



Budget Amendment by Department

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Budget	Amendment	New Budget
CC Community Foundation			
REVENUES			
Other Revenues			
Interest and Investment Income	100	-	100
Public Contributions	36,000	82,400	118,400
	<u>36,100</u>	<u>82,400</u>	<u>118,500</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	36,100	82,400	118,500
EXPENDITURES			
General Government			
Miscellaneous Expense	100	400	500
	<u>100</u>	<u>400</u>	<u>500</u>
Other Financing Uses			
Transfers to Other Funds	36,000	82,000	118,000
Addition to Fund Balance	-	-	-
	<u>36,000</u>	<u>82,000</u>	<u>118,000</u>
Total Expenditures	36,100	82,400	118,500



Budget Amendment by Fund

Hearing Date: 10.25.2022; Vote Date 11.08.2022

Fund	Current	Ammendment					New
	Budget	Revenues	Expenditures	Transfers In	Transfers Out	Fund Balance	Budget
General	64,850,200	959,100	1,577,800	192,300	10,800	-437,200	66,368,300
Municipal Services	18,862,000	275,500	488,100	164,400	-	-48,200	19,350,100
Council on Aging	1,219,600	-	12,300	7,800	-	-4,500	1,231,900
Health	1,409,300	-	101,000	-	-	-101,000	1,510,300
Mental Health	3,146,400	1,000,000	1,000,000	-	-	-	4,146,400
Children's Justice Center	495,900	89,300	367,600	-	-	-278,300	863,500
Visitor's Bureau	1,365,900	20,000	15,000	-	5,000	-	1,385,900
Tax Administration	5,212,000	1,500	106,700	-	-	-105,200	5,318,700
Capital Projects	6,516,900	-	-	-	-	-	6,516,900
Debt Service	2,849,000	-	3,000	3,000	-	-	2,852,000
CDRA	336,000	-	-	-	9,100	-9,100	345,100
Restaurant Tax	2,954,600	-	-	-	15,000	-15,000	2,969,600
RAPZ Tax	2,801,000	-	-	-	91,200	-91,200	2,887,200
CCCOG	19,274,500	-	-	-	154,400	-154,400	19,428,900
Airport	1,551,200	-	187,000	-	-	-187,000	1,738,200
Roads Special Service District	121,000	-	-	-	-	-	121,000
CC Community Foundation	36,100	82,400	400	-	82,000	-	118,500
Total County Budget	133,001,600	2,427,800	3,858,900	367,500	367,500	-1,431,100	137,152,500

**CACHE COUNTY COUNCIL MEETING
NOVEMBER 8, 2022**

ATTACHMENT 2



CACHE COUNTY
RESOLUTION NO. 2022 - 31

**A RESOLUTION AMENDING THE CACHE COUNTY CORPORATION PERSONNEL
POLICY AND PROCEDURES MANUAL REGARDING AUTOMATIC ENROLLMENT
INTO THE UTAH RETIREMENT SYSTEM 401(k) PLAN**

- A. WHEREAS, Cache County Code § 2.60.020 requires the Office of the County Executive to prepare for adoption by the County Council rules and regulations to effectively administer personnel; and
- B. WHEREAS, the Cache County Compensation Committee recommended automatic enrollment into the Utah Retirement System 401(k) Plan upon an employee's hire, beginning January 1, 2023; and
- C. WHEREAS, the Cache County Council considered amending the Cache County Corporation Personnel Policy and Procedure Manual, Section IX regarding automatic enrollment into the URS 401(k) Plan; and
- D. WHEREAS, the Cache County Council finds that it is necessary, appropriate, and in the best interest of the County and its personnel that employees are automatically enrolled in the URS 401(k) Plan upon an employee's hire, beginning January 1, 2023; and
- E. WHEREAS, the Cache County Council finds that it is necessary, appropriate, and in the best interest of the County and its personnel that the Cache County Corporation Personnel Policy and Procedure Manual be amended;

NOW, THEREFORE, BE IT RESOLVED that the County Council adopts the following resolution:

- 1. **Amendments:** The Cache County Corporation Personnel Policy and Procedure Manual is hereby amended to read as set forth in the attached Exhibit A.
- 2. **Application:** The amendment to the Cache County Corporation Personnel Policy and Procedure Manual shall apply to future county employees whose start date is on or after January 1, 2023.
- 3. **Prior Resolution and Policies:** This Resolution and the amendments specified in Exhibit A to the Cache County Corporation Personnel Policy and Procedure Manual supersede all previously adopted resolutions and policies to the extent that they are in conflict with the specified provisions of this Resolution and the attached Exhibit A.
- 4. **Effective Date:** This Resolution shall be effective immediately upon its adoption.



RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS 8th DAY OF November 2022.

	In Favor	Against	Abstained	Absent
Paul R. Borup	✓			
David Erickson				✓
Nolan Gunnell	✓			
Barbara Tidwell	✓			
Karl Ward	✓			
Gina Worthen	✓			
Gordon Zilles				✓
Total	5			2

CACHE COUNTY:

ATTEST:

By: Barbara Tidwell
Barbara Tidwell, Chair

By: Jess W. Bradfield
Jess Bradfield, County Clerk / Auditor

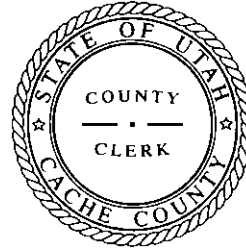




EXHIBIT A
PROPOSED AMENDMENTS

IX. Employee Benefits

K. Utah Retirement System

7. Employees hired on or after January 1, 2023, will have 5% of their gross salary automatically deferred into the employee's URS 401(k) Plan. An employee may elect to stop, decrease or increase these deferrals at any time. These deferrals and any employer matching contributions are vested immediately and may only be withdrawn according to plan provisions.

- a. An employee automatically enrolled in the Plan may opt out of the automatic arrangement and choose to make an in-service withdrawal of the elective deferral amounts (with related earnings). Such an election must be made no later than 90 days after the participant's first elective deferral contribution date. The amount of such withdrawal shall not be subject to the 10% early distributions tax imposed by IRS Code section 72(t). The employee will forfeit any related matching contributions from the employer.
- b. If an employee has been automatically enrolled in the Plan and has not made an investment election before contributions are allocated to their vested account, these amounts shall be invested in the age-related Target Date Fund, as outlined in the URS Summary Plan Description (SPD).
- c. All employees will be required to sign a disclosure that they have received information about how to access, enroll in, and change their eligible retirement plans and systems before or on their first day of employment.

**CACHE COUNTY COUNCIL MEETING
NOVEMBER 8, 2022**

ATTACHMENT 3

DAVID N. ZOOK
COUNTY EXECUTIVE

199 NORTH MAIN STREET
LOGAN, UT 84321
435-755-1850
WWW.CACHECOUNTY.ORG



COUNTY COUNCIL
BARBARA Y. TIDWELL, CHAIR
PAUL R. BORUP, VICE CHAIR
DAVID L. ERICKSON
NOLAN P. GUNNELL
KARL B. WARD
GINA H. WORTHEN
GORDON A. ZILLES

NOTICE OF THE ANNUAL CACHE COUNTY COUNCIL MEETING AND COUNTY OFFICES HOLIDAY SCHEDULE

PUBLIC NOTICE is hereby given that the 2023 meeting schedule of the Cache County Council is as follows:

JANUARY	10 and 24	JULY	11 and 25
FEBRUARY	14 and 28	AUGUST	8 and 22
MARCH	14 and 28	SEPTEMBER	12 and 26
APRIL	11 and 25	OCTOBER	10 and 24
MAY	9 and 23	NOVEMBER	7 and 21
JUNE	13 and 27	DECEMBER	5 and 12

Regular meetings of the Council will be held in the Cache County Historic Courthouse, 199 North Main, Logan, Utah 84321 beginning at 5:00 p.m. unless notice is given otherwise. Special and emergency meetings may be called as necessary pursuant to Utah State law.

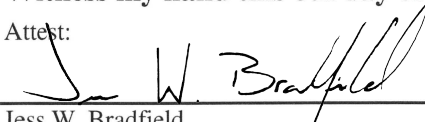
The following legal holidays will be observed in 2023 by Cache County Government. County offices, except emergency services, shall be closed on these days:

JANUARY	2 Monday (observed)	New Year's Day
JANUARY	16 Monday	Martin Luther King Jr. Day
FEBRUARY	20 Monday	Presidents' Day
MAY	29 Monday	Memorial Day
JUNE	19 Monday	Juneteenth
JULY	4 Tuesday	Independence Day
JULY	24 Monday	Pioneer Day
SEPTEMBER	4 Monday	Labor Day
OCTOBER	9 Monday	Columbus Day
NOVEMBER	10 Friday (observed)	Veterans Day
NOVEMBER	23 Thursday	Thanksgiving Day
NOVEMBER	24 Friday	Personal Preference Day
DECEMBER	22 Friday (observed)	Christmas Eve
DECEMBER	25 Monday	Christmas Day

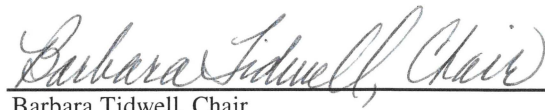
And all days which may be set apart by the President of the United States or the Governor of the State of Utah by proclamation shall also be observed as legal holidays.

Witness my hand this 8th day of November, 2022.

Attest:



Jess W. Bradfield
Cache County Clerk / Auditor



Barbara Tidwell, Chair
Cache County Council

